
❖ St. Michael Ministry Booklet ❖

October 2013



AN INVITATION

You have been given many gifts, and we invite you to reflect on them as you peruse this booklet discerning how you might best make a return of them to the Lord and your faith community.

LITURGICAL MINISTRIES

Liturgical ministry involves any ministry that supports the celebration of the Mass or communal liturgies.

ALTAR SERVER-- an assistant to the presider at Mass. The primary responsibilities include holding the sacramentary for prayers, preparing the altar, bringing sacred vessels to the

altar. Open to both boys and girls 5th grade and above. Contact: Jack Scherrman 277-9337.

COMMUNION MINISTRY TO HOMEBOUND/NURSING HOMES--- a non-ordained ministry in which lay persons pray with and bring Eucharist to homebound parishioners or nursing home residents. Each person serves about once a month at the nursing homes or hospitals. Those ministering to the homebound often take Communion to them about once a week but not more often. Contact: Lois Rohmiller 239-1260

EXTRAORDINARY MINISTER OF HOLY COMMUNION --- a non-ordained person who assists the Priests at the time of Communion by distributing the Body or Blood of Christ. A parishioner may express an interest in being a Communion minister to the pastor, and if so selected, training is provided before commissioning into the ministry. Contact: Pat Sitzman 239-4852.

GIFT-BEARERS/GREETERS --- are Ministers at the Mass, serving each weekend and on Holy Days. **Gift-bearers** present the Gifts of bread and wine to

Father at the Offertory of the Mass in the name of all those who are present. **Greeters** welcome those who come, inviting them to active participation in the Mass by giving them a Missalette. After Mass, they invite them to active participation in parish life and service by giving them a bulletin. {Time contribution: 20 minutes before each Mass and 10 minutes after for Greeters; 10 minutes before for Gift bearers to be seated.} Contact: Paula Kolbet 239-1650.

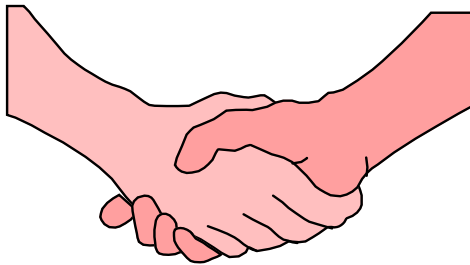
LECTOR--- Two lectors are necessary for all weekend Masses. Lectors report to Mass 15 minutes early to review their readings and in the case of lector number two to make sure that the petitions are reviewed. They process in with the altar servers and the priest. The first lector carries the Book of the Gospels which is placed on the altar stand and the second lector the petition book which is placed on Mary's altar. The lectors read the first and/or second Scripture readings and the petitions at the appropriate time. Contact: Tom Brunkan 258-1493.

MUSIC--- is incorporated meaningfully in the thoughts, words, prayers, songs and gestures of worship. **Cantors:** lead the congregation in song during the liturgy. Cantors are scheduled regularly for weekend Masses. Substitutes are always available. If you have an interest in singing, consider volunteering

for this service. **Choir:** consists of an active group of 20 to 30 parishioners from high school to adult. Members share the love of singing and support each other with less than perfect voices.

The choir practices once a week for weekend Masses and special holiday liturgies. The choir sings every other Sunday and alternates between 4:30, 9:00 and the 11:00 liturgies.

Instrumentalists: pianist, organists and guitarist are especially needed. If you play an instrument, and are willing to share your talent to accompany the cantor or choir, please volunteer. Contact: Bill Wolf 255-5299.



SACRISTY MINISTRY--- This ministry involves individuals who would take responsibility for one or more of the following areas. Duties include laundering purificators, towels, albs, altar server robes, and altar cloths; polishing the brass candlestick holders and vases; watering plants; and dusting and keeping the sacristy in good order. Contacts: Pat Guinane 258-9318, Grace O'Hare 239-2292, Pat Calhoun 239-1292, Madeline Prescott 252-1253, Skip and Kay Lagan 253-1838.

USHER--- this role plays a vital part in the orderly flow of the liturgy. Ushers help with the seating of parishioners, the collection at the Offertory, guidance of people during Communion and, after the Masses, the general cleaning up of the church in preparation for the next Mass. Contact: Tom Brunkan 258-1493

Other Ministries, Organizations, and Committees

BARGAIN CENTER--- run by the Catholic Women's League, is a thrift store located on Seventh St. to provide clothing and house furnishings at a reasonable price. Volunteers help to price merchandise, fold and sort clothing. All merchandise is donated and the entire proceeds are used in charitable service, including parochial tuition assistance. Contact: Fran Peterson 239-4285.

BISHOP HEELAN CATHOLIC SCHOOLS --- of Sioux City are run as a separate entity from the parishes. They have a number of volunteer opportunities, including a variety of committees. You may contact the office at 252-1350 or Mike Sweeney at 239-1090. The St. Michael Parish representative on the BHCS Board is Pat Sealey, President. 239-0844.

CARMELITE AUXILIARY BOARD--- consists of 2-6 members from each parish in Sioux City. The main purpose is to inspire and foster interest in the holy work of the Carmelite nuns. Board members meet monthly, get weekly groceries for the nuns, take them to appointments and organize a Spring fund-raiser. Contact: Francine Deman 253-8989.

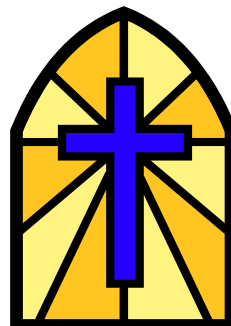
CATHOLIC DAUGHTERS--- is a woman's organization that believes in bonding together as a group to spread the Good News of Jesus Christ through prayer, service and fellowship. They meet monthly for Mass, business meeting, project planning, personal growth program, entertainment and a buffet dinner. In the event of the death of a family member, the Daughters as a group pray the rosary. Contact: Freda Coury 277-3242.

CHILDREN'S LITURGY--- come join the fun. Children's liturgy is for kids age 4-6 during the weekend Masses. High school and adult volunteers are trained and have support materials to assist with lesson plans. Lessons consist of Bible stories, occasional videos and songs. Schedules are provided for dates of service. Contact: Deb Poss 239-8888 or Sr. Jean Ann 239-2411 Ext. 102.

C O N F I R M A T I O N ASSISTANTS--- adults are invited to join as teachers, retreat volunteers, mentors, etc., as we prepare our young people for the sacrament of Confirmation. Contact: Janet Petersen 239-2411 Ext. 103.

ENDOWMENT BOARD--- This committee oversees and promotes St. Michael Parish Endowment Fund. They monitor the investments and look for ways to promote donations to the fund, especially large gifts from estates, wills, stocks, life insurance, etc. This fund has been established for the long-term financial health of the parish. Contact: Fr. Hemann 239-2411 Ext. 105.

EUCCHARISTIC ADORATION--- is a ministry of prayer which takes place in the chapel on Tuesday from 7:30 a.m. to 4 p.m. Most people volunteer for an hour once every Tuesday. You can select an hour that works with your schedule or volunteer to be a substitute when a regular adorer is unable to be there. Contact: Kay Lagan 253-1838.



FELLOWSHIP CIRCLES--- have a wonderful history of generosity and volunteerism to St. Michael Parish. All parish families are assigned to one of 10 circle groups. Circle members are called upon to donate food for the Lenten "Famous Fish" dinners, Fall dinner and funeral lunches. Each circle is assigned a month to clean the church on Saturday morning. Approximately \$25,000 yearly from the Fellowship Circle activities is made available to the parish. Contact: Dorinda Klapprodt 255-1452 or Pam Wilmes 239-3792.

FUNERAL LUNCH CALLERS--- are responsible for calling Circle members to bring desserts and salads the morning of the funeral. Contact Shelly Bohlke 239-1266

FUNERAL LUNCH SERVERS--- is a sub-committee of the Fellowship Circles. These volunteers prepare and serve lunch for the members of the family and guests after the funeral. Salads and desserts are donated by the Circle members on a rotating basis. Contact: Shelly Bohlke 239-1266.

GRIEF AND GROWTH--- is a four week directed bereavement program for those who have experienced the death of a loved one. The goal is to assist the bereaved in working through the powerful emotions associated

with death by providing support and sharing information about normal grief reactions and coping skills. Contacts: Kay Lagan 253-1838, Karen Matthey 253-1720, and Sr. Jean Ann 239-2411 Ext. 102.

KNIGHTS OF COLUMBUS--- is an organization open to all men of the parish. The Knights promote faith, fraternity and family, and they are involved in a variety of activities that benefit the individual and the parish. Contact: Jeff Kilzer 577-9907

LITURGY COMMITTEE--- this group gathers a few times a year to help plan special events to enhance the liturgy. A willingness to work within the documents of Vatican Council II is important. New, fresh ideas are critical for continued development of the worship environment. Contact: Fr. David Hemann 239-2411.

LITURGICAL ENVIRONMENT--- is a ministry in which parishioners can use their artistic talents to enrich our worship area. We gather to provide a Fall décor in October and decorate for the Christmas and Easter seasons. Contact: Patty Considine 239-6650



PARISH OFFICE VOLUNTEER--- at different times throughout the year extra help is needed in the rectory office to put together mailings. This ministry would be an on-call group who would be willing to come to the office to help out as needed. Contact: Patty Kime 239-2411 Ext. 101.



PARISH RELIGIOUS EDUCATION PROGRAM (PREP)--- is an opportunity for our youth to learn more about their Catholic faith. Classes are available for students first through eleventh grade. Adults are invited to become catechists--to teach and witness to the children of our parish. Religious education classes meet weekly or as scheduled on Wednesday nights during the regular school year. Contact: Janet Petersen 239-2411 Ext. 103.

PEACE AND JUSTICE--- is an organization responsible for enabling parishioners to respond to the social needs and concerns

of their fellow parishioners or anyone else that has a special need. Some of the activities that this group coordinates are: collection of food for the local food pantry, and collecting gifts for the Giving Trees at Christmas. Members of this group represent St. Michael at the local Interfaith Resources meetings. Contact: Michael McTaggart 239-5615.

PRAYER CIRCLE--- is a group committed to praying for the intentions of any parishioner. Needs are expressed to one of the group leaders, and they in turn begin a calling tree which alerts their members when a special request is received for prayer. Contacts: Virginia Hurni 239-1240, and Dolores Sachau 239-1151, Pat Calhoun 239-1292.

PRAYER SHAWL MINISTRY--- is a group of knitters who meet the second and fourth Thursday of the month to knit shawls for those in need of comfort or healing and newly baptized infants. The shawls are intended to be a reminder of God's ever present love. It is a gift for every time and every occasion--joyful or sorrowful. While making the shawl, the knitter or crocheter prayed that God would grant special graces on the shawl wearer, and that they would feel the presence of God's gracious and loving arms. Contact: Mary Kay Barkley 251-7740

PRO-LIFE--- deals with the concerns of abortion, euthanasia, assisted suicide and other issues that show a lack of respect for life and the God that gave us life. The goal of this group is to educate people about these various subjects and to encourage their prayers for those affected by or involved in the above actions. Contact: Greg & Roxanne Lohr 239-2303.

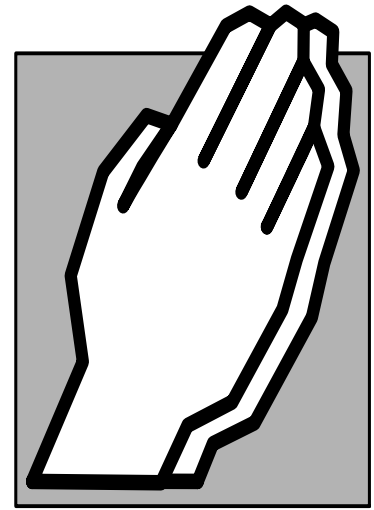
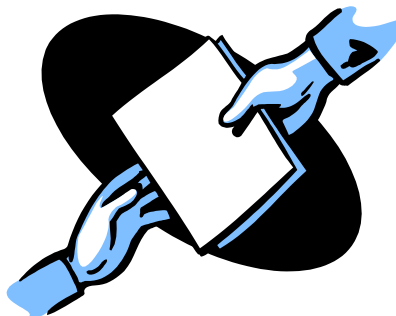
PROPERTY OVERSIGHT COMMITTEE--- This group takes responsibility for recommending the necessary maintenance and landscape needs of the church, school and parish center. People with building/maintenance experience or handyman skills are very welcome. Contact: Donnis Rogers 239-4529.

RCIA--- is an eight month program that culminates in the profession of faith or Baptism of new members to the Catholic faith during Holy Saturday/Easter Vigil services. RCIA, which stands for Rite of Christian Initiation for Adults, is always looking for sponsors for new candidates, catechists and/or hospitality volunteers to provide refreshments for the weekly meetings. Contacts: Sister Jean Ann 239-2411 Ext. 102 / Larry Sitzman 239-4852.

SCRIP— SCRIP is a fundraising program that benefits St. Michael's Church. Essentially, Scrip purchases gift cards at a discount and sells them at face value. A minimum of 25% of the Scrip profit remains with the church. The other 75% can be designated to the church or tuition/prep fees. Scrip is a program that is run by volunteers. We need volunteers to sell, reconcile, pick up orders, and deposit funds. Contact: Judy Maguire 239-1355

SERRA CLUB --- is dedicated to increasing vocations to the priesthood and religious life in the Catholic Church. Serra Club of Siouxland includes all the parishes of Sioux City. Contact: Verna Welte 239-3965.

SOUP KITCHEN--- is a multi-denominational volunteer service which provides a free evening meal five days a week to the poor and elderly of Sioux City. St. Michael Parish is responsible for one week four times a year to prepare, serve the meal and clean up. Watch the bulletin for calls for help. Contact: Marian Hall 239-3125.



SPONSOR COUPLE PROGRAM--- is part of the preparation process an engaged couple is asked to participate in, as they prepare for marriage. It involves five sessions, in which the engaged couple meet with a married couple, usually in the married couple's home. Topics discussed include: family of origin, family values, spirituality, communication, and sexual-intimacy. It is a great opportunity for personalized sharing and reflection. Contact: Fr. David Hemann 239-2411 Ext. 105

STEWARDSHIP --- a committee whose mission is to promote the giving of time, treasure and talent as a way of life. Our call is to remind one another that we are caretakers of all that God has given to us as individuals, families, and as a parish. The committee oversees DAA, St. Michael Ministry Booklet and Ministry Volunteer Form. Contact: Maureen Hefferman 252-9075.

Selected and Appointed Ministries

FINANCE COUNCIL---

Church law establishes that each parish is to have a Finance Council, which is a consultative body that assists the pastor in the administration of the parish's temporal goods. The Finance Council meets monthly, and is responsible for the budget, all financial books, records and reports. It is also responsible for the buildings and grounds, and for long-range financial planning. Contact: Dave Schroeder 239-2511.

PARISH COUNCIL--- Church law establishes that each parish is to have a Parish Council, which is a consultative body that assists the pastor in fostering parish activity. The Parish Council discerns the needs and hopes of the people, implements programs to meet parish and individual needs, and helps establish priorities for the pastoral care of all. The Parish Council meets bi-monthly. Contact: Matt Ricke 234-0486

PARISH RELIGIOUS EDUCATION BOARD--- is composed of members of the parish of St. Michael who oversee the religious education program for the parish. Contact: Janet Petersen 239-2411 Ext. 103.

St. Michael Church

ADDRESS

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RECTORY PHONE 239-2411

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102 Sr. Jean Ann
103 Janet
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105 Fr. Hemann

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Web Site

www.stmichaelsc.org

PARISH CENTER PHONE

239-2411 Ext. 109

PARISH DIRECTORS

Michael McTaggart 239-5615
Karen Matthey 540-0157



St. Michael Schedule

MASS TIMES

WEEKEND:

Saturday 4:30 PM
Sunday 9:00 AM
11:00 AM

WEEKDAYS:

Tues. - Fri. 7:00 AM

ADORATION

Tuesdays 7:30 AM-4:00 PM

RECONCILIATION/ CONFESSION

Saturday 3:30 - 4:00 PM

BAPTISM

By appointment (following Pre-Baptism Class)

MARRIAGE

By appointment (following six months marriage preparation program)

STEWARDSHIP PRAYER

Loving God, we give thanks for the many blessings you have called us to share as the St. Michael family. Touch our hearts with the wisdom and courage to generously share gifts of time, talent and treasure in your Name. Guide us to be witnesses to your love and presence in our lives by being good stewards both today and in the future. Amen.